COSMO**GLO**® USER MANUAL

COSMO**glo**

THECOSMOGLO.COM SUPPORT@THECOSMOGLO.COM

COSMOGLO®

WELCOME TO THE FAMILY!

Our lighting design came from firsthand experience. I sat in the same chair as our customers, felt the same frustrations, and thought, "How has nobody made a perfect light for us?"

I knew I had to be the one to create this light and help others perform like the professionals they are.

CosmoGlo is committed to developing innovative products to enhance your performance while expanding accessibility around the world.

-Mary Harcourt, Founder | @maryharcourt_





LET'S GET SOCIAL! Tag us - we love seeing your studios!



ARTISTRY MEETS PROFESSIONALISM



Full Spectrum Positioning 360° *Glide into place as needed.*

360° Rotating Halo See every angle.

Phone Clip Attachment *Consistent filming angles.* Adjustable Brightness Flawless transitions.

Height Adjustable Fit every space.

Stable Flat Base Sturdy and space-saving.

"I don't get headaches anymore, my after pictures are absolutely stunning, and my clients are also obsessed with my light! I give cosmoglo FIVE STARS!" -Kailey G.

LANGUAGES

(French) Pour français, scannez ici: (Spanish) para español, escanear aquí: (German) für Deutsch, hier scannen: (Italian) per l'italiano, scansiona qui: (Polish) dla języka polskiego, zeskanuj tutaj:



TABLE OF CONTENTS

Meet Your CosmoGlo	5
CosmoGlo Original Assembly	6
CosmoGlo XL Assembly	8
Attaching the Base	10
Proper Setup	11
Cleaning and Maintenance	12
Troubleshooting	13
CosmoGlo Protection, Support, and Patent Information	15
Warranty Registration	16



MEET YOUR COSMOGLO



- A HALO
- **B** OUTER POLE
- **G** INNER POLE
- MIDDLE POLE
- BASE
- CLAMP

3 SOCKET SCREWS - 5/32"

TRUSS HEAD BARREL - 5/16" X 1"

- TRUSS HEAD SCREW 14-20" X 1/2"
 - POWER BOX
- **(K)** PHONE CLIP

COSMOGLO®





COSMOGLO ORIGINAL

The three poles remain nested with the innermost pole visible.





COSMOGLO ORIGINAL



5. Poles remain nested. Insert inner pole into halo. Rotate inner pole from opposite end to align the holes.

6. Secure connections with truss head barrel and screw. Tighten with screwdriver and allen wrench.

Skip to page 10 to complete assembly.



COSMOGLO XL

1. Loosen the lower tightening screw on clamp using a (+) screwdriver.

2. Separate outer pole from inner poles. Clamp remains on middle pole.

3. Set outer pole aside until step 8.



4. Gently straighten the halo cord for easier threading through poles.

5. Once the cord is straightened, feed it through the inner and middle poles.

SCAN TO WATCH Assembly video

)SMO**glo**®



COSMOGLO XL

6. Attach halo by inserting inner poles into halo arm. Rotate inner pole from opposite end to align the holes.

7. Tighten the barrel screw using (+) screwdriver and a wrench. Use both tools at the same time, one on each side, to fully tighten.





8. Insert the connected halo/poles and cord downwards into the outer pole.

9. Slide clamp down into place on outer pole. Tighten the bottom clamp screw.



ATTACHING THE BASE

We recommend two people complete this step together for safety. Hold the pivoting arm steady and use caution when assembling.



10. Insert cord into base hole until Ferrite clip stops above base. Loosen clamp knob and extend light arm upwards to retract excess cord into the poles. Tighten clamp by turning the knob to secure.

11. Stand the halo and poles upright, then attach the light to the base using the 3 socket screws and the allen wrench.



DIMMER INSTRUCTIONS

CosmoGlo Original: To turn on and adjust brightness, slowly turn the dimmer knob; on some Original models, press and hold the dimmer to power on or off.

CosmoGlo XL: Long Press dimmer knob to turn on/off. Short press to toggle between light tones. Turn to adjust brightness.



TIPS FOR SETUP



Clamp: For optimal

performance, position the light directly above the base during use. The base poles and pivoting arm form a "C" shape. The turn knob opening on the clamp should be pointed away from the base, on the outside of the "C".

SCAN FOR TUTORIAL



Base: Feed the cord between the two rubber feet at the back of the base, keeping it free from obstruction to prevent damage; avoid stepping on the base, placing items on it, or using it on carpet, as this can pinch wires and restrict movement.





Phone Clip: Insert your phone under the safety bands. Attach the phone clip around the center of the halo, hooking the bent edges under the opposite halo edge. To capture vertical content, remove the two safety bands and place them in opposite directions.

SCAN FOR TUTORIAL





CLEANING AND MAINTENANCE



Cleaning:

Clean with water and a small amount of mild detergent or gentle dish soap.

<u>Dry completely</u>. Remove dust by wiping down with a microfiber cloth.

Do <u>not</u> use harsh chemicals.



SCAN FOR TUTORIAL

Height Adjustment:

To adjust pole height, turn clamp knob counterclockwise to loosen and lift horizontal arm. Turn knob clockwise to tighten at desired height.



For optimum performance and stability, avoid fully extending telescoping poles. Keep at least 1-3" of inner poles nested inside outer pole. Adjust height to forehead level.



SCAN FOR TUTORIAL



Halo Rotation:

Alternate halo rotation direction to prevent damage over time from repeatedly turning in one direction.



SCAN FOR TUTORIAL



TROUBLESHOOTING

FOR ISSUES, PLEASE CONTACT <u>SUPPORT@THECOSMOGLO.COM</u>

SCAN FOR TUTORIAL



Issue: Electrical, Powerbox Connection

If you experience any electrical issues, reset your powerbox by unplugging all connections, including the powerbox from the wall outlet. Then, plug the powerbox into the wall outlet first, followed by connecting it to your light. If the

issue persists, contact support. To assist you efficiently, please have a clear video of the issue ready for review.

<u>Please note:</u> Using your light over carpet may cause wire damage if not set up correctly. We offer wheel attachments that can be added to the bottom of the base to help prevent wire restriction. For any additional questions about using your light on carpet, please contact support.



Issue: Light is leaning, not stable, wobbles.

Troubleshooting Steps

Make sure the opening of the clamp is facing the opposite direction of light. Tighten all connections. Verify that all four rubber feet are positioned near the corners of the underside of the base.

• Next Steps: If any feet are missing or displaced or you need additional guidance, contact support.

Performs best on hard, flat and even surfaces.



TROUBLESHOOTING

FOR ISSUES, PLEASE CONTACT <u>SUPPORT@THECOSMOGLO.COM</u>

Issue: CosmoGlo has uneven diffuser shield.

The diffuser shield is only attached at the two ends of the halo. This allows air to flow inside the halo and prevents the buildup of moisture and heat.

<u>Troubleshooting Steps</u> Use two hands and gently push inwards on both sides until the shield near the screws upwards until it is evenly distributed from edge to edge. Adjust as needed.





Issue: Stiffness and Squeaking

We recommend occasionally lubricating the joints as part of regular care and maintenance for your light.

Troubleshooting Steps

Use a mechanical lubricant like the one included in our refresh kit on the rotating halo joint, halo and pole joint, and the bottom of the inner pole. Be sure to wipe off excess to prevent contact with logos.



COSMO**GLO**

CosmoGlo Protection is more than an extended warranty. It is an additional layer of coverage for your light, protecting you against accidental damages not covered by the 1 year limited warranty. It includes replacement parts, perks, and peace of mind for needs that may arise after the warranty has expired.



SCAN TO Learn More

QUESTIONS OR CONCERNS?

OUR TEAM IS HERE TO HELP!

Email: Support@TheCosmoGlo.com Instagram DM: @TheCosmoGloLight Please allow 24-72 hours for a reply.

SCAN TO VIEW:

Shipping Policy Return Policy Warranty



PATENT INFORMATION

DESIGN PATENTS - AWARDED

- USA Design Patent D960427S
- Australia Design Patent 202111896
- EU Design Patent 008486203
- UK Registered Design 6128659

UTILITY PATENTS - PENDING

- USA
- Brazil
- Australia
- European Union
- Japan
 - South Korea
- What's worth creating is worth protecting. We actively enforce our patents.



COSMO**GLO**® WARRANTY REGISTRATION



Scan to register your 1-Year Manufacturer's Warranty or visit https://thecosmoglo.com/apps/product-registration



THECOSMOGLO.COM SUPPORT@THECOSMOGLO.COM